



## Culture, Heritage and Libraries Committee

**Date:** WEDNESDAY, 4 DECEMBER 2013  
**Time:** 11.30am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

|   |   |
|---|---|
| John Scott (Chairman)                     | Robert Merrett                                      |
| Vivienne Littlechild (Deputy<br>Chairman) | Sylvia Moys   |
| Christopher Boden                         | Barbara Newman                                      |
| Mark Boleat                               | Graham Packham                                      |
| Deputy Michael Cassidy                    | Alderman Dr Andrew Parmley                          |
| Dennis Cotgrove                           | Ann Pembroke  |
| Deputy Billy Dove                         | Judith Pleasance                                    |
| Deputy Anthony Eskenzi                    | Emma Price  |
| Kevin Everett                             | Deputy Gerald Pulman                                |
| Lucy Frew                                 | Stephen Quilter                                     |
| Deputy the Revd Stephen Haines            | Deputy Richard Regan                                |
| Brian Harris                              | Alderman William Russell                            |
| Tom Hoffman                               | Deputy Dr Giles Shilson                             |
| Wendy Hyde                                | Mark Wheatley                                       |
| Jamie Ingham Clark                        | Alderman David Graves (Ex-Officio<br>Member)        |
| Deputy Alastair King                      | Deputy Catherine McGuinness (Ex-<br>Officio Member) |
| Jeremy Mayhew                             | Vacancy   |

**Enquiries:** **Matthew Pitt**  
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Lunch will be served in Guildhall Club at 1PM

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To approve the public minutes of the meeting held on 28 October 2013  

**For Decision**  
(Pages 1 - 6)

  - a) **BENEFICES SUB COMMITTEE MINUTES**  
To receive the public minutes and summary of the Benefices Sub Committee meeting held on 3 July 2013.  

**For Information**  
(Pages 7 - 8)
  - b) **KEATS HOUSE CONSULTATIVE COMMITTEE MINUTES**  
To receive the minutes of the Keats House Consultative Committee meeting held on 18 October 2013.  

**For Information**  
(Pages 9 - 12)
4. **CULTURAL HUB WORKING PARTY**  
Following the Policy and Resources Committee approving the establishment of a Cultural Hub Working Party at its meeting on 21 November 2013, your Committee are asked to appoint one representative to the body.  

**For Decision**  
(Pages 13 - 16)
5. **CITY OF LONDON POCKETBOOK - OPTIONS FOR THE FUTURE**  
Report of the Town Clerk.  

**For Decision**  
(Pages 17 - 26)
6. **GUILDHALL LIBRARY**  
Presentation by the Head of Guildhall Library.  

**For Information**
7. **GRESHAM COLLEGE**  
Presentation by the Provost, Gresham College.  

**For Information**

8. **CULTURE HERITAGE & LIBRARIES BUSINESS PLAN 2013-2015 - Q2 MONITORING REVIEW**  
Report of the Director of Culture, Heritage and Libraries.  
**For Information**  
(Pages 27 - 44)
9. **REVENUE AND CAPITAL BUDGETS - 2014/15**  
Joint report of the Chamberlain and the Director of Culture, Heritage and Libraries.  
**For Decision**  
(Pages 45 - 56)
10. **CITY INFORMATION CENTRE ANNUAL REPORT AND USER SURVEY 2012/13**  
Report of the Director of Culture, Heritage and Libraries.  
**For Information**  
(Pages 57 - 108)
11. **PUBLIC LIBRARY BYELAWS**  
Report of the Director of Culture, Heritage and Libraries.  
**For Decision**  
(Pages 109 - 120)
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
13. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**  
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.  
**For Decision**

## **Part 2 - Non-public Agenda**

15. **NON PUBLIC MINUTES**  
To approve the non-public minutes of the meeting held on 28 October 2013.  
**For Decision**  
(Pages 121 - 124)
- a) **NON PUBLIC BENEFICES SUB COMMITTEE MINUTES**  
To receive the non-public minutes of the Benefices Sub Committee meeting held on 3 July 2013.  
**For Information**  
(Pages 125 - 128)

16. **OPTIONS APPRAISAL - REPLACEMENT OF LIGHTING AND CONTROLS/DIMMING SYSTEM IN THE GUILDHALL ART GALLERY**  
Report of the City Surveyor.  

**For Decision**  
(Pages 129 - 140)
17. **AUTHORITY TO START WORK - GUILDHALL ART GALLERY: HERITAGE GALLERY**  
Joint report of the City Surveyor and the Director of Culture, Heritage and Libraries.  

**For Decision**  
(Pages 141 - 162)
18. **TOWER BRIDGE AND MONUMENT PERFORMANCE REPORT - APRIL TO SEPTEMBER 2013**  
Report of the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 163 - 172)
19. **DISPLAY OF SHIP'S BELL, HMS LONDON**  
Report of the Director of Culture, Heritage and Libraries.  

**For Information**  
(Pages 173 - 176)
20. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**